

SKYPE

VIDEO CONFERENCING

The Arkansas Health Benefits Exchange Planning Division will begin using the services of Skype to video conference those participants that live or happen to be out of the area.

Skype was launched in 2003 and it allows users, free of charge, to send and receive text messages, talk and have video calls.

All is needed is a computer connected to the internet. The Skype program is free of charge. Download the program from the Skype website www.skype.com.

If your computer does not have a video camera, you will have to purchase one and they are inexpensive. Most all newer laptops and home computers include video cameras as part of their hardware.

You can video conference one-to-one individual free of charge, however, if you want to video conference more than 'one-to-one' you will have to buy a per day charge or if you will conference groups frequently the monthly rates are less than \$10 per month. I will have the group video conferencing option.

If you Skype in to our Workgroup meetings you will require only the one-to-one free membership.

Skype Instructions

Once Skype is downloaded on your computer:

1. Open Skype- Request to add me as a contact. My account name is [bruce.donaldson9](#).
2. Once I am added as a contact, click on my account. If I am online you will see that reflected and you will be automatically joined into our conferencing.
3. Any questions or having problems connecting call my cell phone- (501) 246-1527.